

## IMPORTANT NOTICE

Section 4216/4217 of the Government Code requires a DigAlert Identification Number (ID) be issued before a "Permit to excavate" will be valid.

For your DigAlert ID Number  
Call Underground Service Alert  
TOLL FREE 1-800-227-2600 or 811  
Two working days before you dig.

For more information, go to:  
[www.digalert.org](http://www.digalert.org)

## Applications should be submitted to:

County of San Diego  
Planning and Development Services (PDS)  
Land Development Counter  
5510 Overland Avenue, Suite 110  
San Diego, CA 92123

(858) 694-2055  
Fax (858) 279-7020

Email: [LDPERMITCOUNTER@SDCOUNTY.CA.GOV](mailto:LDPERMITCOUNTER@SDCOUNTY.CA.GOV)

FOR GENERAL INFORMATION ONLY  
NOT TO SUPERSEDE THE APPROPRIATE  
ORDINANCE



## EXCAVATION PERMIT: FOR WORK WITHIN THE COUNTY RIGHT-OF-WAY



COUNTY OF SAN DIEGO  
DEPARTMENT OF PUBLIC WORKS

[www.sdcountry.ca.gov/dpw](http://www.sdcountry.ca.gov/dpw)

## EXCAVATION PERMIT

### PERMIT REQUIRE

A Excavation Permit is required before starting work related to road construction, improvement or repair, which work shall make or cause to be made any encroachment including an excavation, fill or obstruction, for the purpose of installing utilities including, but not limited to: sanitary sewer, private storm drainage, domestic and irrigation water, oil and natural gas, electric power, telephone, and television signals, both main and lateral lines, or any other related work in the County Right-of-Way.

### APPLICATION PROCEDURE

The applicant shall provide the following:

- ◆ Location relative to the road Right-of-Way (R/W)
- ◆ Type of surface to be cut in R/W
- ◆ Dimensions including length, width and depth
- ◆ Purpose, extent and nature of excavation, fill or obstruction
- ◆ Size and type of pipe where applicable

- ◆ Duration of existence
- ◆ Signed plans or drawings
- ◆ \$126.00 permit fee (checks payable to "County of San Diego)
- ◆ \$63.00 Permit renewal fee (if permit expire)
- ◆ Inspection deposits, \$5.00 per lineal foot, first 1000 feet; thereafter \$1.75 per lineal foot; minimum of \$830.00 deposit.
- ◆ Traffic control application and traffic control plan
- ◆ Licensed contractor number (the County accepts only General Engineering Class A, Excavation/ Pavement Contractor XC12, Pipeline Contractor C34 or Sanitation System Contractor C42 for excavation work)
- ◆ Financially Responsible Party Agreement
- ◆ Environmental Review Questionnaire (CEQA)
- ◆ Contractor must also provide: **A CERTIFICATE OF INSURANCE** for General Liability (\$500,000 minimum), naming County of San Diego Department of Public Works as **CERTIFICATE HOLDER**.
- ◆ Approval from utility company allowing connection to their system, **"Encroachment Only" permit (if applicable)**.

## SPECIAL REQUIREMENTS

- ◆ The County's "Pavement Cut Policy" limits trenching on new and newly resurfaced publicly maintain roads.
- ◆ Excavations exceeding 1,000 linear feet or using the "Rock Saw" trenching method require a pre-issuance field review.
- ◆ **Permanent Road Division Zones( previously known as County Service Area Roads) require a pre-issuance field review before the work can start.**
- ◆ Trenches exceeding five (5) feet in vertical depth require a CAL-OSHA permit. CAL-OSHA's telephone number is (619) 767-2280
- ◆ Public notification may be required prior to commencement of construction

